



**Arizona Department of Health Services
Office for Children with Special Health Care Needs
Integrated Services Grant**



**ISG-Adolescent Health Community Advisory Group
December 19, 2006
Meeting Minutes**

Attendees: Dr. Karla Birkholz, MD; Oly Cowles, Sheila Mehlem, and Beverly Plonski-Fuqua

MEETING ITEM	SPEAKER	DISCUSSION	ACTION ITEMS
Welcome, Introductions	Beverly	Introductions took place.	
November 14, 2006 Minutes	All	No corrections. Minutes accepted.	
Materials and other Hand Outs	Beverly	<ul style="list-style-type: none">Reviewed Legacy Foundations information on applying for a grant.Circulated a copy of the "The Arizona Physician Workforce Study, Part I: The Numbers of Practicing Physicians 1992-2004, published by the W.P. Carey School of Business, ASU.	Beverly will resend the latest version of the Concept Paper to the committee (latest version is dated 10-16-06).
Discussion of Submitted Proposed 3-Year Budget	All	<p>Submitted Proposed 3-Year Budget by Pat VanMaanen gave good direction on topic areas that should be considered in the budget as well as key activities. The estimated budget seemed to be realistic. We will use the proposed budget in our request for funding.</p> <p>Beverly had made contact with the Physicians Foundation and was informed that they will probably not be offering grant opportunities for 2007. They are in the process of determining future organizational directions.</p>	Set up an interview meeting between the Legacy Foundation, Dr. Birkholz, and Barb Olson. (Beverly will work with Barb to set this up).
Change in Monthly Meeting Day for 2007.	All	After discussion, it was decided to change the monthly meeting date to the third Monday of every month pending room availability at the Best Western.	Beverly will contact Candice Brown to check on meeting room availability.
Next Regularly Scheduled Meeting		January 15, 2007 5:30pm – 7:30pm , at the Best Western Central Phoenix Inn on Central Ave.	